

# Buckinghamshire & Milton Keynes Fire Authority



<b>MEETING</b>	Fire Authority
<b>DATE OF MEETING</b>	14 October 2015
<b>OFFICER</b>	Paul Holland, Head of Projects and Transformation
<b>LEAD MEMBER</b>	Councillor Catriona Morris
<b>SUBJECT OF THE REPORT</b>	<b>Milton Keynes Transformation Update</b>
<b>EXECUTIVE SUMMARY</b>	<p>The Milton Keynes Transformation is the first of five area reviews that will be delivered as part of the Authority's Corporate Plan 2015-20.</p> <p>This report provides Members with an update on progress, including details of a recently published consultation into a proposal to centralise the resources from Great Holm and Bletchley Fire Stations into a new shared facility with Thames Valley Police.</p>
<b>ACTION</b>	Information.
<b>RECOMMENDATIONS</b>	It is recommended that the contents of the report be noted.
<b>RISK MANAGEMENT</b>	<p>A full risk register has been completed for the transformation programme. This is reviewed at each monthly project board meeting.</p> <p>If a risk is identified as requiring escalation it will be reported to the Business Transformation Board for a decision on whether it should be included as part of the corporate risk register.</p>
<b>FINANCIAL IMPLICATIONS</b>	<p>The capital programme to deliver the new facility at West Ashland is being managed by the Head of Finance, who is a member of the programme board.</p> <p>All other project costs will be delivered from within the existing approved budget.</p>
<b>LEGAL IMPLICATIONS</b>	None arising from the report's recommendation.
<b>CONSISTENCY WITH THE PRINCIPLES OF COLLABORATION</b>	This project is in collaboration with Thames Valley Police. Discussions are taking place with other blue light responders and local authority departments regarding their co-location to this facility.
<b>HEALTH AND SAFETY</b>	No issues identified.

<p><b>EQUALITY AND DIVERSITY</b></p>	<p>The transformation projects will each have a People Impact Assessment (PIA) completed and regular review dates will be added to the project plan which will be monitored by the project board.</p> <p>At this stage of the transformation programme the only significant finding in the PIA was a requirement for the consultation document and questionnaire to be widely available to all members of the public and staff in a format that can be provided as a hard copy or in an electronic version.</p>
<p><b>USE OF RESOURCES</b></p>	<p>A Project Manager has been recruited on a fixed term two year contract to deliver the Authority's transformation projects and also support the coordination of the Thames Valley fire and rescue services collaboration projects.</p> <p>A professional services company 'The HUB' has been procured to provide the specialist skills and knowledge required to deliver the land acquisition and building phase of the project. The Authority has used this company before on other pieces of work which have all been delivered successfully.</p> <p>This is a key project identified within the Authority's Corporate Plan 2015-20, therefore the main resources required to deliver this project have been factored into departmental plans, and it is anticipated that no further resources will be required. This will be reviewed at monthly project board meetings.</p> <p>A staff engagement group has been established made up of representatives from each of the Milton Keynes stations and representative bodies, a place has been allocated to a support staff representative however we are awaiting confirmation of who will be taking this role on. The purpose of this group is to represent the views of the staff on proposals for change and to receive and discuss new ideas. To date the group has met to discuss a proposed design for the new facility with some extremely useful feedback provided that will be factored into any final design.</p>
<p><b>PROVENANCE SECTION &amp; BACKGROUND PAPERS</b></p>	<p>The MK transformation is split into three projects;</p> <ol style="list-style-type: none"> <li>1. Site Acquisition and Construction</li> </ol> <p>The scope for this project is set out in the successful transformation grant application that was approved by DCLG in 2014, providing £2.8m to support the project to co-locate with Thames Valley Police in a new purpose built blue light hub.</p> <ol style="list-style-type: none"> <li>2. Area Review and Response Modelling</li> </ol> <p>This area review will be subject to the planning</p>

principles and assumptions laid out within the 2015–20 Public Safety Plan in that the outcomes will strive to:

- Maintain the best possible safety provision for the communities we serve and our own staff at all times.
- Be subject to full risk assessments and data analysis using nationally recognised models.
- Ensure any change in attendance time taken by the first appliance to arrive at an incident is subject to full risk assessment analysis.
- Ensure any impact on the speed or weight of response is subject to full risk analysis.
- Where possible, any staffing changes will be achieved through relocation or natural wastage.
- Explore more flexible or new ways of working.

### 3. Implementation and Migration

This project will manage the move of resources from Great Holm and Bletchley Fire Stations into the new facility in West Ashland. This is subject to the outcome of the staff and public consultation and approval by the Authority.

A full staff and public consultation into the proposal to centralise the resources at Great Holm and Bletchley fire stations into a new Blue Light Hub at West Ashland started on the 14 September 2015 and will run for eight weeks up to the 9 November 2015. The full consultation document is attached as Appendix 1 to this report.

During the consultation period three focus groups will be facilitated by Opinion Research Services (ORS), one in the Bletchley area, one in the Great Holm area and one involving an audience from across Milton Keynes. In addition to this a full stakeholder analysis has been completed and all identified groups have been contacted with details of how they can access the consultation document and provide feedback.

The consultation document emphasises that the Authority is consulting widely and encourages everyone to submit their views because no decisions have yet been taken and the Fire Authority will consider all views, and all the evidence, before making a decision.

The outcome of this consultation will be reported to the Authority at its meeting in February 2016 with

	appropriate recommendations.
<b>APPENDICES</b>	Appendix 1 - Public Consultation Document
<b>TIME REQUIRED</b>	15 minutes.
<b>REPORT ORIGINATOR AND CONTACT</b>	Paul Holland <a href="mailto:pholland@bucksfire.gov.uk">pholland@bucksfire.gov.uk</a>